

STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/HPHA/CPO
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 10/12/12 - 11/30/2012

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The Kupuna Home O'Waialua public housing project consists of 20 studio and one-bedroom duplex buildings. The project's sewer treatment plant has been experiencing a severe reduction of flow from the units and two buildings are vacant due to blocked sewerlines. It is critical to identify all the sewerline leaks. It is a serious health and safety issue.

4. Vendor/Contractor/Service Provider Name:
Pipe Insight LLC

5. Amount of Request:
\$ 8,000 (estimated)

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
The vendor will inspect and video camera all main sewerlines, mark location of all possible leaks and submit all video footage on DVD or memory stick to the HPHA.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

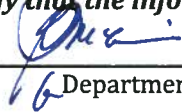
The HPHA requested recommendations from the consultant who designed the sewer treatment plant of companies who perform this type of work. The consultant recommended Pipe Insight from past experience.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Rick Sogawa	DHS/HPHA/CPO	832-6038	rick.t.sogawa@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

11/28/12

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to avoid any serious health and safety threats to the public. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

12/17/2012
Date